

# Franklin School Committee Minutes

August 26, 2014

## Municipal Building – Council Chambers

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Call to order: 7:00 p.m.

Mrs. Mullen

Mrs. Mullen read the Districts Vision Statement. The Vision Statement reads the Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

Pledge of Allegiance:

Mrs. Mullen recited the Pledge of Allegiance.

Attendance: Mrs. Douglas, Mrs. Rohrbach, Mr. Clement, Mrs. Mullen, Mrs. Trahan and Mr. Jewell were present. Also present were Superintendent Maureen Sabolinski, Assistant Superintendent Sally Winslow, Miriam Goodman, School Business Administrator, and other invited guests. Mr. O'Malley was not in attendance.

Moment of Silence:

A moment of silence was observed.

### 1. Routine Business

- Citizens Comments: None
- Review of Agenda: No additional items.
- Minutes:  
I recommend approval of the minutes from the August 12, 2014 School Committee Meeting.  
Motion: Mrs. Trahan  
Approve: 6  
Second: Mrs. Rohrbach  
Absent: 1  

|                      |                  |
|----------------------|------------------|
| Mrs. Douglas: Yes    | Mrs. Mullen: Yes |
| Mr. O'Malley: Absent | Mrs. Trahan: Yes |
| Mrs. Rohrbach: Yes   | Mr. Jewel: Yes   |
| Mr. Clement: Yes     |                  |
- Payment of Bills:  
Motion: Mr. Clement  
Approve: 6  
Mr. Clement  
Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

- Payroll:  
Mrs. Douglas reviewed the payroll, found it to be in order and recommended acceptance.
- FHS Student Representatives: The FHS student representatives are on summer recess.
- Correspondence: There was no correspondence to discuss at this evening's meeting.

## **2. Guests/Presentations:**

- a. New Administrators: Mrs. Sabolinski welcomed the new administrative team. Each new member introduced themselves to the Committee. Mrs. Peretz is the new Assistant Principal at Keller, Mr. Stark is the new Principal at Keller, Ms. Miller is the new Assistant Principal for Special Education at the High School, Mrs. Bodkins is the new Assistant Principal at Kennedy, and Ms. Klim is the new Assistant Principal at Jefferson. Mrs. Sabolinski noted we have an excellent team and added this is a group with many talents.
- b. Elementary Schools - School Improvement Plans: Ms. Edwards noted that the School Improvement Plans (SIP's) align with the District Improvement Plan (DIP). The goals within each school's SIP are Instructional Leadership, Curriculum Planning & Assessment, Learning Environment, Family & Community Engagement and Professional Culture. Each school spoke more on their specific SIP. Reflection and collaboration are the goals of ECDC. They will also focus on collecting and analyzing data from developmentally appropriate assessments, develop relationships with parents through a support group called "Connections" as well align curriculum with the standards. Davis Thayer noted they will mostly focus on Instructional Leadership and Learning Environment with the focus on co-teaching and teaming. Jefferson will continue to focus on cultural awareness through reading and assemblies. Keller will focus on strengthening collaborative relationships as well as family engagement. Kennedy will use peer observation as well as core values. Oak will continue to focus on professional collaborative experiences with teacher and incorporate the new core values. Parmenter will focus on school based professional development, deepen the implementation of responsive classrooms as well as peer observation. Ms. Edwards noted that the primary focus with professional development will be with the new Envisions Math Program. Mrs. Sabolinski added that math evenings will be set up for parents to teach them content and how to support their children with math concepts.

- c. Middle Schools – School Improvement Plans: In addition to the goals mentioned above, Horace Mann noted they will be focusing on peer observations, continue to develop learning expectations, will use instructional technology and focus on family and community engagement. Annie Sullivan will continue to work on their culture, continue to learn the Educator Evaluation System and continue to reflect on their practice. Remington will continue to focus on student led conferences as well as use technology to communicate with families.
- d. High School – School Improvement Plans: Mr. Light noted that the schools philosophy is student driven learning where students will own and drive their learning. This philosophy is the central theme of the SIP’s. He further noted they will focus on the implementation of professional learning communities as well as building leadership and ownership.

Mrs. Sabolinski noted that they recently met with representatives from K-12 Insight. Data from the recent School Climate Survey will be published soon. This fall they will collect data on Food Service/Nutrition. They will survey teachers on Professional Development to assess topics they are interested in for the following year. They will do another School Climate Survey mid-year, and survey students on athletic interests as well as and an end of the year alumni survey. Lastly, she noted the District will focus on STEM and Technology K-8 and will begin rolling out a new Technology Team. She will further discuss this with the Committee as the year progresses.

There was a 2-minute break.

**3. Discussion Only Items:**

- Policy – Second Readings: Mrs. Trahan noted she hadn’t heard anything from Committee members since the last meeting regarding these policies. They are slated for adoption under Action Items.
  - IHBB – Service Animals in Schools
  - JFAA-R – School Admission/Residency
  - JFAA-E1 – Residency Statement
  - GA – Personnel Policies/Goals

**4. Action Items:**

- 1. I recommend approval of budget transfers as detailed.

|                      |                       |
|----------------------|-----------------------|
| Motion: Mrs. Trahan  | Second: Mrs. Rohrbach |
| Approval: 6          | Absent: 1             |
| Mrs. Douglas: Yes    | Mrs. Mullen: Yes      |
| Mr. O’Malley: Absent | Mrs. Trahan: Yes      |
| Mrs. Rohrbach: Yes   | Mr. Jewel: Yes        |
| Mr. Clement: Yes     |                       |

- 2. I recommend approval of the ECDC School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

3. I recommend approval of the Davis Thayer School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

4. I recommend approval of the Jefferson School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

5. I recommend approval of the Keller School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

6. I recommend approval of the Kennedy School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

7. I recommend approval of the Oak Street School Improvement Plan as detailed.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approval: 6

Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

8. I recommend approval of the Parmenter School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

9. I recommend approval of the Horace Mann School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

10. I recommend approval of the Remington School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

11. I recommend approval of the Annie Sullivan School Improvement Plan as detailed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

12. I recommend approval of the FHS School Improvement Plan as detailed.

Motion: Mrs. Trahan

Second: Mrs. Rohrbach

Approval: 6

Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

13. I recommend adoption of Policy IHBB – Service Animals in Schools as discussed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

14. I recommend adoption of Policy JFAA-R – School Admission/Residency as discussed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

15. I recommend adoption of Policy JFAA-E1 – Residency Statement as discussed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

16. I recommend adoption of Policy GA – Personnel Policies/Goals as discussed.

Motion: Mrs. Trahan  
Approval: 6

Second: Mrs. Rohrbach  
Absent: 1

Mrs. Douglas: Yes  
Mr. O'Malley: Absent  
Mrs. Rohrbach: Yes  
Mr. Clement: Yes

Mrs. Mullen: Yes  
Mrs. Trahan: Yes  
Mr. Jewel: Yes

## 5. Information Matters:

- Superintendent's Report: Mrs. Sabolinski extended an invitation to the Committee to an informal breakfast to be held for staff on September 2<sup>nd</sup> at the high school which begins at 8 a.m. She noted that unpacking and cleaning is still happening at the high school but it is coming along and will be set to open as scheduled. The peer leaders, whom have given tours to students at orientation, have been incredible. To see students take leadership and ownership of the school has been a joy. She noted that students appreciate the communities support for the new school. She also mentioned that the Tech Team has helped deploy chrome books to students and have proven to be helpful to teachers with navigating the schools new technology. She ended by saying it has been a nice summer and we are looking at a bright future with our youth at the new high school.
- School Committee Sub-Committee Reports: No new information discussed at this time.
- School Committee Liaison Reports: No new information discussed at this time.

**6. New Business:** No new business discussed at this time.

**7. Executive Session:** Contractual Negotiations

**8. Adjourn:** 8:30 p.m.

Respectfully Submitted,

Maureen Barker

List of documents:

SCAgenda 8-26-14.pdf  
 August 12, 2014 SCMinutes-DRAFT.pdf  
 Payroll Warrant #1503 earnings.pdf  
 Payroll Warrant #1503.pdf  
 Franklin Public Schools summary & sign off.pdf  
 SCWarrant080714.pdf  
 SCWarrant081414.pdf  
 SIP 2014-2015 DT.pdf  
 SIP 2014-2015 ECDC.pdf  
 SIP 2014-2015 Jefferson.pdf  
 SIP 2014-2015 Keller.pdf  
 SIP 2014-2015 Oak Street.pdf  
 SIP 2014-2015 Parmenter.pdf  
 SIP 2014-2015 ASMS.pdf  
 SIP 2014-2015 HMMS.pdf  
 SIP 2014-2015 RMS.pdf  
 SIP2014-2015 FHS.pdf  
 GA - Personnel Policies Goals2.pdf  
 IHBB - Service Animals in Schools.pdf  
 JFAA-E1 - Residency Statement Rev8-5-14.pdf  
 JFAA-R - School Admission - ResidencyRev7-25-14.pdf

*Franklin School Committee  
 Minutes – August 26, 2014  
 Final Copy*

GA - Personnel Policies - Goals.pdf  
JFAA-E1.pdf  
JFAA-R - School Admission - Residency.pdf  
ActionA.pdf  
ActionB.pdf  
ActionC.pdf  
ActionD.pdf  
ActionE.pdf  
ActionF.pdf  
ActionG.pdf  
ActionH.pdf  
ActionI.pdf  
ActionJ.pdf  
ActionK.pdf  
ActionL.pdf  
ActionM.pdf  
ActionN.pdf  
ActionO.pdf  
ActionP.pdf  
Memo8-26-14.pdf